



*Parliamentary Service
Financial Statements for the year ended 31st December 2021*

PARLIAMENTARY SERVICE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2021

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GENERAL INFORMATION

Back ground Introduction

Parliamentary Service, which was established through an Act of Parliament in 2007 (Parliamentary Service Act 2007), is separate and distinct from the civil service. Its function is to provide Parliament with administrative and technical support as well as advisory services that enable Parliament to economically, effectively, efficiently, equitably, ethically and transparently execute its constitutional proceedings. These qualities enhance the capacity of the Commission to respond with compassion to beneficiaries (both Members and the Electorates). It facilitates the Commission to build relationship with beneficiaries (Constituencies and the Constituents) irrespective of their ethical, political, religious, sexual or social backgrounds.

The Parliamentary Service has the pleasure to present the financial statements for the period to December 31, 2021.

MEMBERS OF COMMISSION

Speaker	Chairman
Speaker of Parliament	Member
Leader of Government Business	Member
Leaders: Opposition Parties - three (3)	Member
Representative MP: Elected as Independent Candidate	Member
Representative MP: Elected as Independent Candidate	Member
Representative PC MP in SL Parliament	Member
Whip: Majority Party	Member
Whip: Minority Party	Member
Clerk of Parliament	Secretary

MANAGEMENT

Hon. Paran Umar Tarawally

Mohamed Lebbie

Mrs. Finda F. Frazer

Abdul Rahman N'Jai

Abu Bakarr Charm

Joseph Conteh

Muctarr K. Sowa

Samuel M Songa

Sheku Lamin Turay

Karmoh Konteh

Augustine Kamara

Mohamed Jalloh

James Abu

Julius Songa

Ibrahim Jimmissa

Clerk of Parliament

Deputy Clerk of Parliament

Director -General

Director: Finance Department

Director: Human Resource
Department

Director: ICT Department

Director: Library, Research &
Documentation Department

Director: Official Reports Department

Director: Public Relations Department

Director: Legislative Services

Director: Internal Audit and
Compliance

Director: Centre for Research and
Parliamentary Studies

Director: Transport & Procurement

Director: Committees Department

Director Parliamentary Budget Office



OFFICE ADDRESS

*Parliamentary Service
Financial Statements for the year ended 31st December 2021*

Parliamentary Service
House of
Parliament
OAU
Drive
Tower Hill
Freetown

BANKERS

Bank of Sierra Leone
Siaka Stevens Street
Freetown

Sierra Leone Commercial Bank
Siaka Stevens Street
Freetown

AUDITORS

Audit Service Sierra Leone
11th & 12th Floor,
Freetown City Council Building
Wallace Johnson Street, Freetown

Audit of the Parliamentary Service performed by the Auditor General

Audit of the *Parliamentary Service for the year ended 31 December 2021* performed by the Auditor General

Addressee: The Clerk of Parliament

Date:

Dear Sir

Unqualified Opinion

I have audited the financial statements of the Parliamentary Service for the year ended 31st December, 2021. These financial statements comprise a *statement of cash receipts and payments* for the year then ended, Statement of Comparison of Budget and Actual and a summary of significant accounting policies and other explanatory information as set out on pages 11-16.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Parliamentary Service as at 31st December, 2021, and (of) its financial performance and its cash flows for the year then ended in accordance with International Public Sector Accounting Standards (Cash).

Basis for Opinion

I conducted my audit in accordance with International Standards for Supreme Audit Institutions. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the audit of the Financial Statements* section of my report. I am independent of the entity in accordance with the Code of Ethics for Supreme Audit Institutions together with the ethical requirements that are relevant to my audit of the financial statements in *Sierra Leone*, and I have fulfilled my other ethical responsibilities in accordance with these requirements and the Code of Ethics. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. **For the period under review, there were no key audit matters identified.**

Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible of overseeing the entity's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards for Supreme Audit Institutions will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards for Supreme Audit Institutions, I exercise professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies uses and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence, obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, I determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or, when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.



F/ACTING AUDITOR GENERAL

Date: 12 June 2023

STATEMENT OF MANAGEMENT RESPONSIBILITIES

The Constitution of Sierra Leone Act No. 6 of 1991, section 86 of the Public Financial Management Act, (PFM Act) 2016 require the Parliamentary Service to prepare and submit to the Auditor-General an annual Financial Statements for each financial year within three months after the accounts of the financial year are closed at the end of a complementary period.

Subsection 2 and 3 of the PFM Act 2016 also requires the vote controller to submit to the Minister and the Accountant-General the audited financial statements together with the audit report of the Auditor-General within nine months after the end of a financial year.

In preparing this Financial Statements, the Service Select suitable accounting policies and apply them consistently; Make judgments and estimates that are reasonable and prudent; and make disclosure of material matters.

The Financial Statements has been prepared on a going concern basis

The Service is responsible for the truth and fairness of the Financial Statements and for the records, controls, procedures and organization that support the preparation of those Statements which disclose with reasonable accuracy at any time the financial position of the Service. The Service is also responsible to ensure that the Financial Statements comply with Donor requirements. The primary responsibility for the prevention and detection of fraud and error rests with the Management of the Service.

Statement of Compliance

In compliance with Part VII of the Public Financial Management Act of 2016, the Reports and Annual Statements of funds disbursed from the Consolidated Fund to the Parliamentary Service are to be presented. These reports and annual statements can be presented in one of three ways as listed below:

- (i) Cash basis – this recognises and records financial events based on cash flows (cash receipts and cash payments) and cash position. Revenue is recognised when cash is received and expense is recognised when cash is paid.
- (ii) Accrual basis – this recognises and records financial events based on economic activity rather than financial activity.

The IPSAS (International Public Sector Accounting Standards) cash basis is used to prepare the Statement of Cash Receipts and Payments of the Parliamentary Service.

In addition to complying with the provision of the Public Financial Management Act of 2016, the presentation of these annual reports and statements also facilitated the Economy, Effectiveness,

Efficiency, and Equity, Ethical and Transparency as well as the Accountability process. This enables interested parties to make informed judgment on the management of the funds disbursed from the Consolidated Fund and other Donor Partners to the Parliamentary Service.

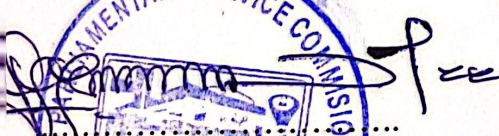

It also assists in providing basic data to aid the process of determining important performance indicators in the Parliamentary Service' state of affairs.

As Sierra Leone continued its Public Sector Financial Management reforms, a system that supports the achievement of fiscal discipline, optimal and strategic allocation and use of economic resources, value for money (VFM) and probity in the use of these funds that provide a test of such economic targets is used.

Financial Statements

The Statement of Cash Receipts and Payments, Statement of Comparison of Budget and Actual and notes to the financial statements are set out in the attached Financial Statements.

By order of the Authority

Hon. Paran Umar Tarawally
Clerk of Parliament

17th October 2022

Date



Statement of Receipts and Payments

in thousands of SLL

	Notes	2021	2020
	2	45,331,815	28,983,081
	3	47,084,651	28,954,886
Support/Deficit for the year		(1,752,836)	28,195
Add: Cash and Bank Balance at start of year	5	858,203	502,291
Prior Year Adjustment		-	327,717
Cash at Bank at end of year	5	- (894,633)	858,203

These financial statements were approved on..... 17th October 2022

..... Clerk Of Parliament





STATEMENTS OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

FINANCING	2021			
	Budget	Actual	Variance	% Variance
	Le'000	Le'000	Le'000	
Government Grant-Other Charges	21,904,777	45,331,815	-23,427,038	106.95
Personnel Cost	33,078,819	33,126,633	-47,813	0.14
TOTAL FINANCING	54,983,596	78,458,447	-20,567,370	107.09
EXPENDITURE				
Government Grant-Other Charges	21,904,777	47,084,651	- 25,179,874	114.95
Personnel Cost	33,078,819	33,126,632.79	- 47,813	0.14
TOTAL EXPENDITURE	54,983,596	80,211,283	- 25,227,687	115.10

These financial statements were approved on..... 17th October 2022

..... Clerk Of Parliament



NOTES TO THE FINANCIAL STATEMENTS

1. Principal Accounting Policies

The following paragraph describes the main accounting policies applied consistently by the Parliamentary Service.

(a) Accounting Policies

The following paragraph describes the main accounting policies applied consistently by the Parliamentary Service.

(b) Basis of preparation

The statement of cash receipts and payments has been prepared in accordance with (Cash Basis) IPSAS Financial Reporting under the Cash Basis of Accounting. The accounting policies have been applied consistently throughout the period.

© Reporting entity

The financial statements are for the Parliamentary Service. The financial statements encompass the Parliamentary Service as specified in the Public Finance Act 2016. The Parliamentary Service controls its own bank account. Appropriations and other cash receipts are deposited into its bank accounts.

(d) Reporting currency

The reporting currency is the Leones currency of Sierra Leone.

(e) Cash

Cash comprises cash on hand, demand deposits and cash equivalents. Demand deposits and cash equivalents consist of balances with banks and investments in short-term money market instruments. Cash included in the statement of cash receipts and payments comprise balances with banks.

(f) Fixed Assets

Fixed assets procured by the Service are expensed in the year of purchase.

NOTES TO THE FINANCIAL STATEMENTS (Cont.)

2. Receipts

Receipts were recognize in the Statements of Cash Receipts and Payments when they were credited to the bank as seen below:

	<i>Notes</i>	2021	2020
		<i>in thousands of SLL</i>	
Total for the year		45,331,815	28,983,081
<i>OTHER CHARGES</i>		25,950,000	27,463,896
Ministry Of Finance Releases		25,950,000	27,463,896
<i>GRANTS</i>		3,366,955	-
Proceeds from Foreign Grants		645,002	-
Proceeds from Domestic Grants		2,721,952	-
<i>RECEIPTS ON ACCOUNT OTHER STATE FUNCTIONS</i>		1,190,750	-
Ministry Of Finance Release-ECOWAS Conference		1,190,750	-
<i>LEGISLATIVE, OVERSIGHT & REPRESENTATION:</i>		14,752,215	-
Members of Parliament Facilitation Allowances		10,512,000	-
Members of Parliament Fuel Allowances		3,181,815	-
Members of Parliament-Sitting fees		1,058,400	-
<i>OTHER RECEIPTS</i>		71,895	1,519,185
Proceeds from Sale of Bid Documents		14,800	1,277,085
Others		57,095	242,100

NOTES TO THE FINANCIAL STATEMENTS (Contd.)

3. Other Charges Payments- General Administrative & Support Services

Payments were recognizing in the Statements of Cash Receipts and Payments when cheque were drawn from the bank as seen below:

	2021	2020
	<i>in thousands of SLL</i>	
TOTAL	47,084,651	28,954,886
PAYMENTS		
<i>OFFICE OF THE DIRECTOR GENERAL:</i>	<i>12,445,128</i>	<i>11,973,611</i>
Use of Goods & Services:		
Acquisition of Capital & Related Items	712,494	18,928
Advertising and information supplies & services	49,498	10,289
Attached/Back-up staff	188,710	279,500
Audit Fees	15,000	-
Building Maintenance	1,058,840	261,239
Domestic Travel	163,689	-
Dues & Subscription - International	5,190	11,151
Entertainment; Conf., Hospitality, etc.	943,289	631,030
Fuel	1,292,100	1,067,800
Uniforms	50,602	59,145
Withholding Tax Paid	675,783	522,338
Office Sundries	1,118,315	591,045
Office Supplies (stationeries & related items)	2,521,808	3,022,568

NOTES TO THE FINANCIAL STATEMENTS (Contd.)

Personnel: Salaries & Related Expenses	2,249	-
Personnel: Training, Capacity Building & Related Expenses	1,645,911	-
Printing: Information Supplies & Related Services	176,892	-
Office Imprest	724,736	3,571,115
Utilities: Electricity Charges	87,423	-
Utilities: Water Charges	220,690	160,500
Vehicle expense (insurance, licences, maintenance, repair & related costs)	791,910	250,098
Miscellaneous expenses	-	1,475,833
Public relations	-	20,040
Transfers	-	20,995
OFFICE OF THE CLERK:	982,300	2,330,732
Budget Monitoring Preparation and Review	87,750	2,330,732
Consultancies	564,250	-
Taking Parliament to the People	330,300	-
OFFICE OF THE SPEAKER AND DEPUTY SPEAKER OF PARLIAMENT:	8,054,851	1,958,325
Foreign Travelling Costs	8,054,851	1,958,325
LEGISLATIVE, OVERSIGHT & REPRESENTATION:	21,460,138	12,612,218
MP Facilitation Allowances	10,512,000	10,386,000
MP Fuel Allowances	2,981,160	2,226,218
MP Sitting Fees	906,900	-

NOTES TO THE FINANCIAL STATEMENTS Contd.)

MP Funeral Purse	101,600	-
Oversight-GoSL	3,515,005	-
Oversight-External	3,443,473	-
OFFICE OF PARLIAMENTARY LEADERSHIP:	3,140,018	80,000
Ecowas Function	1,195,522	80,000
Leadership Imprest	1,620,000	-
PSC Allowances	324,496	-
Balancing Adjustments	1,002,215	-

4. Payments by other government entities

The Payroll Management System was control and managed by the Accountant General Department (AGD) on behalf of the Service: This include processing of the payroll, payment of pay as you earn tax, and payment of employee NASSIT Contribution to NASSIT. The payroll payments made by the AGD do not constitute the cash receipts or payments, but do benefit the Service. The yearly payroll payments are seen below:

Personnel cost	2,021	2020
	in thousands of SLL	
PAYE	6,551,255	5,140,612
NASSIT	2,671,041	2,110,780
Other Deductions	76,768	10,244
Net Salaries	23,827,568	19,484,014
Total	33,126,633	26,745,650